

Hemington, Hardington & Foxcote Parish Council

MENDIP DISTRICT OF THE COUNTY OF SOMERSET

Chairman: Mark Corney 01373 834820 mark.corney@hemington-pc.org
Clerk: Jenny Howell 07368 181262 clerk@hemington-pc.org.uk

To: Councillors M Corney (Chairman), V Curtis, F Green, F Hayward, A Hucker (Vice Chairman).

You are summoned to attend an electronic meeting of the Parish Council which will be held on Wednesday 8th July 2020 at 7.30pm.

The business to be dealt with is set out below.

Jenny Howell 02/07/2020

PUBLIC PARTICIPATION

Members of the public and press are entitled to attend the meeting unless the Parish Council by resolution enters confidential session. Within this public session, members of the public may make representations, ask, and answer questions and give evidence on any matter affecting or of concern, by addressing the Chairman. *Members of the public are requested to raise any matter during this session as the rest of the meeting is not open to public participation.*

AGENDA

1. **APOLOGIES**
To consider any apologies for absence.
2. **DECLARATIONS OF INTEREST**
To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate. *Under the councils Code of Conduct in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.*
3. **CONFIRMATION OF MINUTES**
Recommended: That the minutes of the Parish Council Meeting of 11th March 2020 are approved as a correct record and agreement given for them to be signed by the Chairman.
4. **COUNCIL VACANCY**
The Parish Council vacancy may now be filled by co-option. To RECEIVE and CONSIDER an expression of interest from Matthew Francis and confirm eligibility criteria.
5. **STANDING ORDERS**
RECOMMENDED: That the Parish Council adopt the COVID-19 supplement to the Parish Councils Standing Orders, to run until May 2021.
6. **ANNUAL COUNCIL MEETING**
To CONSIDER deferral of the Annual Meeting of the Parish Council to May 2021.
The Council may resolve to continue with the existing Chairman until a meeting is held in May 2021 following The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") came in to force on 4 April.
7. **REPORTS**
 - a. To RECEIVE the District Councillor's report.
 - b. To RECEIVE a report/update from the Chairman. To include:
 - Fly Tipping / ASB at Hollowpit Lane.
 - Authorisation for the installation of bollards on restricted byway FR 6/3.
 - c. To RECEIVE the Clerk's report. To include:
 - Renewal of AutoSpeedWatch.
 - Speeding – contact made with Rural beat team requesting increase in visibility and patrols.
 - Correspondence received relating to a request for the purchase of a duck house and sign.

JOINING INSTRUCTIONS:

You are invited to a scheduled Zoom meeting which you can access online from <https://us02web.zoom.us/>

Simply click on 'Join a meeting' and enter the following meeting ID and password.

Meeting ID: 857 9155 0467

Password: 01373

OR you may prefer to dial in by telephone +44 203 481 5240

All participants should mute microphones when not talking to enable the efficient running of the meeting.

8. **PLANNING**

a. To NOTE the following planning decisions and information:

2019/2018/LBC	The Old Chapel, Faulkland To Norton St Philip Rd Proposed replacement of 8no. windows on the north-east and north-west elevations.	DECISION APPROVE
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b. To NOTE planning responses sent to Mendip DC (in accordance with Standing Orders).

2020/0429/FUL	Land At 373747 154405 High Street Faulkland Frome Somerset Proposal: Erection of two dwellings	RESPONSE: Hemington, Hardington and Foxcote Parish Council object to Planning Application 2020/0429/FUL and recommend refusal of permission.
2020/1072/FUL	Plot 1 Rear of Cherry Tree Cottage High Street Faulkland Proposal: New detached two storey 4-bedroom dwelling and single open carport.	THE PARISH COUNCIL MADE NO RESPONSE TO THIS APPLICATION.

c. To CONSIDER the following Planning Application:

2020/1105/FUL	Faulkland Farm Grove Lane Faulkland Frome BA3 5UU A purpose-built agricultural portal type building for the use of dry cows and their calves.	RESPONSE REQUIRED BY 14th July 2020
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9. **ANNUAL RETURN 2019/20 – CERTIFICATE OF EXEMPTION**

Recommended: To approve the certificate of exemption in line with eligibility criteria. *Members to agree that the Chairman and Responsible Financial Officer sign the Certificate of exemption.*

10. **ANNUAL RETURN 2019/20 – ANNUAL GOVERNANCE STATEMENT**

To APPROVE the Annual Governance Statement. *Members to agree that the Chairman and the Clerk sign the Annual Governance Statement.*

11. **ANNUAL RETURN 2019/20 – ANNUAL ACCOUNTING STATEMENT**

To APPROVE of the Annual Accounting Statement. *This section has been prepared and signed by the Responsible Financial Officer before the meeting. Members to agree that the Chairman signs the Annual Governance Statement.*

12. **INTERNAL AUDIT**

To RECEIVE and NOTE the Internal Audit Report, APPROVE the completion of the bank reconciliation to 31/03/2020 and NOTE the statement of variances.

13. **FINANCES**

a. To NOTE the payments and receipts for April, May, and June totalling £1,968.45 made in line with Financial Regulations in the absence of a regular Parish Council Meeting due to Coronavirus (report supplied).

b. To APPROVE payment schedule for July 2020:

Cheque	Paid to	Amount
1164	Mrs J Howell Basic pay, phone, work from home expense, printer ink. Upgrade to zoom professional at 11.99 + VAT	£290.18
Total payments for July 2020		£290.18

c. To NOTE the increase in the home working allowance for the Clerk (new HMRC rate).

14. **TRAFFIC MANAGEMENT CONSULTATION**

To DISCUSS responses received from the Traffic Management Consultation. To CONSIDER what actions or approaches to take next in relation to speeding in the village.

15. **GRANT REQUEST**

a. To consider grant application from PCC of Foxcote with Shoscombe for £100 towards the maintenance and upkeep of St James the Less Churchyard in Foxcote. Please read NALC Advice Note on grants to the Church (circulated).

b. Recommended: To CONSIDER adoption of a simple grants policy (in line with best practice).

16. **GOVERNANCE AND ADMINISTRATION**
- a. To NOTE the RENEWAL of Parish Council Insurance with Zurich at £448.60 and APPROVE as fit for purpose.
 - b. To REVIEW and APPROVE the Asset Register (updated).
 - c. To REVIEW and ADOPT the Risk Management Schedule (updated).
 - d. To CONSIDER guidance around re-opening of play areas and agree any actions.
17. **INFORMATION / ITEMS TO RAISE FOR CONSIDERATION AT THE NEXT MEETING**
This item must be information only. Any matter that requires a decision must be set as an agenda item for the following meeting. To include:
- REVIEW and APPROVAL of FINANCIAL REGULATIONS
 - DECLARE compliance with the Data Protection Act 2018, Freedom of Information Act 2000 and confirm number of FOI requests for the 2019/20 financial year.
 - Website upgrade.
18. **DATE OF NEXT MEETING**
To CONFIRM the date of the next Parish Council meeting.