

Hemington, Hardington & Foxcote Parish Council

MENDIP DISTRICT OF THE COUNTY OF SOMERSET

Chairman: Mark Corney 01373 834820 mark.corney@hemington-pc.org

Clerk: Jenny Howell 07368 181262 clerk@hemington-pc.org.uk

To: Councillors M Corney (Chairman), V Curtis, M Hanley, M Francis, F Green, A Hucker (Vice Chairman).

You are summoned to attend an ordinary meeting of the Parish Council which will be held on Wednesday 9th June 2021 at 7.30pm. The business to be dealt with is set out below.

Jenny Howell
03/06/2021

PUBLIC PARTICIPATION

Members of the public and press are entitled to attend the meeting unless the Parish Council by resolution enters confidential session. Within this public session, members of the public may make representations, ask, and answer questions and give evidence on any matter affecting or of concern, by addressing the Chairman. *Members of the public are requested to raise any matter during this session as the rest of the meeting is not open to public participation.*

AGENDA

1. **WELCOME & APOLOGIES**

To consider any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate. *Under the Parish Council's Code of Conduct in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.*

3. **CONFIRMATION OF MINUTES**

Recommended: That the minutes of the Parish Council Meeting of 5th May 2021 are approved as a correct record and signed by the Chairman.

4. **REPORTS**

- a. To RECEIVE the District Councillor's Report.
- b. To RECEIVE the Chairman's Report.
- c. To RECEIVE the Clerk's report on actions / updates from previous meetings.
 - Meeting dates for the Village Hall.

5. **PLANNING**

- a. To note any planning decisions from MDC.
- b. To note Planning responses made by Parish Council to MDC using delegated powers.

Planning Application	Location	Proposal and PC response
2021/0861/LBC & 2021/0860/HSE	Chapel Farm Faulkland To Norton St Philip Road Faulkland Proposal: Conversion of barn to annexe, installation of skylights on the main house roof slope facing south-west, installation of replacement skylights on roof slope facing north-east and partial infill of the study external doorway to form window	No response submitted to MDC. Response required by 07/06/2020.

- c. To consider the following Planning Applications:

Planning Application	Location and proposal	Proposal & deadline for response to MDC
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2021/0826/HSE	Location: 5 Pond Cottages Bishop Street Proposal: Installation of 3No. dormer windows	10/06/2021
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- d. The Secretary of State for Communities and Local Government has received an appeal APP/Q3305/W/21/3271662 Location: Building At Row Lane Laverton Frome Somerset BA2 7RA. Representations must be received by the Planning Inspectorate by 15th June 2021.

6. **HIGHWAYS**

To receive an update from the Chairman.

7. **PLAY AREA**

- a. To review condition report / risk assessment from Cllr Hucker.
- b. To consider arrangements for the Annual Play Area inspection further to internal audit.
- c. Updates on quotes and grant funding opportunities.

8. **FINANCES**

- a. To APPROVE the payment schedule for June 2021 (full report available at the meeting).

Cheque	Paid to	Amount
1187	Mrs J Howell Basic pay, phone, work from home expense, printer ink. Final Zoom invoice.	£303.78
Total payments approved June 2021		£303.78

- Awaiting grass cutting and internal audit invoice.
- b. To APPROVE the latest financial statement.
- c. To consider 6 hours OT for Clerk for internal audit work undertaken.

9. **ANNUAL RETURN 2020/21 – CERTIFICATE OF EXEMPTION**

RECOMMENDED: To approve the certificate of exemption in line with eligibility criteria. Members to agree that the Chairman and Responsible Financial Officer sign the Certificate of exemption.

10. **ANNUAL RETURN 2020/21 – ANNUAL GOVERNANCE STATEMENT**

To APPROVE the Annual Governance Statement. Members to agree that the Chairman and the Clerk sign the Annual Governance Statement.

11. **ANNUAL RETURN 2020/21 – ANNUAL ACCOUNTING STATEMENT**

To APPROVE of the Annual Accounting Statement. This section has been prepared and signed by the Responsible Financial Officer before the meeting. Members to agree that the Chairman signs the Annual Governance Statement.

12. **ANNUAL RETURN 2020/21 – DATES FOR THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS & SUPPORTING DOCUMENTS**

- a. To CONFIRM the dates for the period for the exercise of public rights. Dates proposed: 14th June – Friday 23rd July 2021.
- b. To ACCEPT the completion of the bank reconciliation at 31 March 2021 and statement of variances.

13. **INTERNAL AUDIT**

To RECEIVE and NOTE the Internal Audit Report.

14. **RESIGNATION OF THE CLERK**

To note the resignation of the Clerk and agree preparations for recruitment. To include: advert for vacancy, budget for advertising, application deadline and dates for interview.

15. **INFORMATION / ITEMS TO RAISE FOR CONSIDERATION AT THE NEXT MEETING**

Information only. Any matter that requires a decision must be set as an agenda item for the following meeting.

16. **DATE OF NEXT MEETING**

The next meeting of the Parish Council will take place at 7.30pm on Wednesday 14th July 2021 at Faulkland Village Hall.